

ENROLMENT TO THE UAB SUMMER SCHOOL COURSES

Please read the indications below. Take into account the requirements of the browsers you can use in order to proceed with the UAB Summer School course enrolment.

- **To access the enrolment process it is necessary to be registered at the UAB database. It will be the first step of these instructions.**
- You will receive a User Identification Number (NIU) and make you choose a password. This step will be done the first time you access.
- Please have the payment card prepared when you access the enrolment process.
- Even if in the list of courses there is an enrolment deadline, please keep in mind that each course will be closed when there are no more vacancies.

Requeriments de l'entorn SIGMA per a la matrícula				
	Requerit	Detectat	Estat	Observacions
Navegador	Explorer 9.x o superior Firefox 59.x o superior Chrome 66.x o superior	Internet Explorer 11	✓	
Resol·lució	1024 x 768 (16 bits)	1396 x 785 (24 bits)	✓	
Java Script	1.3 o superior	1.3	✓	
Cookies	Activades	Activades	✓	

Once you access the enrolment process through the [Summer School web page](#) this screen will appear:

Information

If you have any difficulties during the enrolment process, please contact with us at summer@uab.cat

Press **“Continue”** to proceed with the enrolment process.

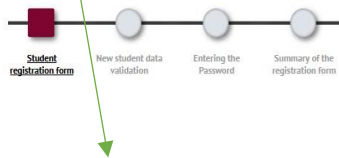
Student registration

If this is the first time that you are registering to the UAB, fill out the data required here.

If you have been an UAB Student or participated in any activity, you probably already have a NIU and Password.
If this is the case, you should fill in this box.



Student registration



i If you have a UAB user, you don't need registration. You can access to the service directly once you've indicated your password and NIU

NIU

Password

[Continue](#)

STUDENT BASIC DATA

i Please enter your nationality, your ID number and select the type of ID in the dropdown list.
If you have Spanish nationality, you can only use your NIF/DNI number as an identification document.
If you have another nationality, please select any of the ID document types in the dropdown list. If you do not know what ID you have, select this option: "People / third one does not know the data".
If you have dual nationality, one of which is Spanish, and you do not yet have a Spanish tax number (NIF) or ID (DNI), fill in the details of the other nationality and provide proof of Spanish nationality when you register.

Nationality

Do you have any personal identification document? Yes No

Document number Type of Document

PERSONAL DATA

i All the required data are mandatory with the exception of the family name.

First name and Middle name

Family name

Other Family name

Date of Birth (dd/mm/yyyy)

Gender Male Female

STUDENT CONTACT DATA

i Please enter the required contact data. Make sure they are correct since the University will contact you through them.

Personal e-mail

Confirm your personal e-mail

Contact Telephone Number

[Continue](#)

Press **“Continue”**, once you have filled out all the mandatory fields.

New student data validation

Personal data validation



ENTERED INFORMATION

Please, verify that your personal data are correct.

Nationality
Document number
Type of Document
First name and Middle name
Family name
Other Family name
Date of Birth
Gender
Personal e-mail
Contact Telephone Number

I confirm that my personal data are correct.

REGISTRATION

If the information submitted is correct, please continue with the registration process by clicking on "Continue"; if you wish to make any changes, please click on "Back" to access the previous screen and change any of your data.

On this screen, please verify that all data are correct. Then check the box and press **"Next"**. Please read carefully the **legal and privacy information**.

In accordance with the provisions of article 13 of the General Data-Protection Regulation (GDPR), we hereby inform you that your personal data will be processed by the Universitat Autònoma de Barcelona (UAB), the entity responsible for this processing, for the following purpose:

- Completion and maintenance of procedures relating to academic transcripts.

The UAB processes your personal data for the performance of a task carried out in the public interest, in accordance with the functions granted by Spanish Organic Law 6/2001, of December 21 (2001), on Universities, and Catalan Law 1/2003, of 19 February (2003), governing Catalan universities.

Your data may be processed by those charged with such tasks, who provide their service to the university.

The person responsible for the said processing will not transfer your personal data to third parties or to other addressees or receivers, except in cases legally foreseen or when so enforced, and your data will not be subject to international transfer.

Your data will be conserved during the time necessary for the purpose of its processing.

The processing of your data does not involve automatic decisions, nor the production of profiles for the prediction of personal preferences, behaviours or attitudes.

In accordance with the prevailing legislation on the protection of personal data, you may revoke your consent at any time and exercise your right to access, rectification, suppression, opposition or limitation of its processing and portability by making a written request to the office responsible for the processing (o.coordinao.institucional@uab.cat) or to the Secretary General of the UAB (sec_general@uab.cat), with headquarters at the Rectorat building, Plaça Acadèmica, 08193, Bellaterra (Cerdanyola del Vallès).

You may also present a claim before the Catalan Data Protection Authority (<http://apdcat.gencat.cat/ca/inici>) and make any enquiries you deem necessary to the Data Protection Officer of the UAB (proteccio.dades@uab.cat).

[Read to accept](#)

Accept

I agree to my person appearing in images and videos recorded by the UAB and, consequently, I acknowledge that such dissemination does not imply contempt form my honour and dignity, nor it constitutes an unlawful interference with my privacy in accordance with the provisions of Organic Law 1/1982, of May 5, on Civil Protection of the Right to Honour, Personal and Family Intimacy and one's own image.

In case I hold any right of ownership over the materials that may be derived from these recordings, I transfer to the UAB all my exploitation rights over them, on a non-exclusive basis, in all forms of exploitation, for everyone and for its entire duration.

I know that the aforementioned UAB is likely to be disseminated through the UAB Digital Repository of Documents (DDD), so I sign this document in accordance with the provisions of Regulation (EU) 2016/679, of the European Parliament and of the Council, of April 27, 2016, regarding the protection of natural people with regard to the processing of personal data, and the free movement of this data(GDPR). I acknowledge that I have been duly informed by the UAB that by sending a letter together with a photocopy of mi DNI or Passport, addressed to the General Secretariat, Rectorate Building, 08193 Bellaterra (Cerdanyola del Vallès) I can exercise my rights of access, rectification, suppression, opposition, limitation of treatment and portability regarding my data.

I authorise appearing in images and video recorded by the UAB and all the above-mentioned consequences

[Back](#)

[Accept](#)

If you press **"Read to accept"** you will find the information below about the privacy policy. Once you have read all the information, please check **"Accept"**.

Obtaining the NIU and the password

Obtaining the NIU and the password

Student registration form New student data validation **Entering the Password** Summary of the registration form


DATA ENTRY

i Your university ID number (NIU) is: 1558295
Don't forget your university ID number (NIU) and password, as they are needed for the remaining academic and administrative formalities during the pre-registration, and later, as a UAB student.

NIU
Password
Password verification

PASSWORD RESTRICTIONS

- ✗ Must have a length between 8 and 32 characters.
- ✓ Cannot contain more than 2 repeated characters.
- ✓ Cannot have more than 2 consecutive characters (abc, 123, qwe ...)
- ✓ Cannot coincide with your personal data.



A NIU (University ID Number) has been assigned to you.

Now you have to establish a password.

- Follow the restrictions on the right box, to create a valid and secure password.

IMPORTANT: Please, keep save your NIU and password, as you will need them once you will be on campus.

Summary of registration form

Resumen Summary

Student registration form New student data validation Entering the Password **Summary of the registration form**

ENTERED INFORMATION

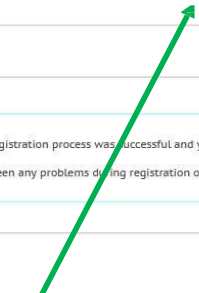
i Your university ID number (NIU) is: 1542647
Don't forget your university ID number (NIU) and password, as they are needed for the remaining academic and administrative formalities during the pre-registration, and later, as a UAB student.

Name and surnames
Assigned Identification Number
Date of Birth
Personal e-mail

Nationality
Gender
Contact Telephone Number

REMARKS

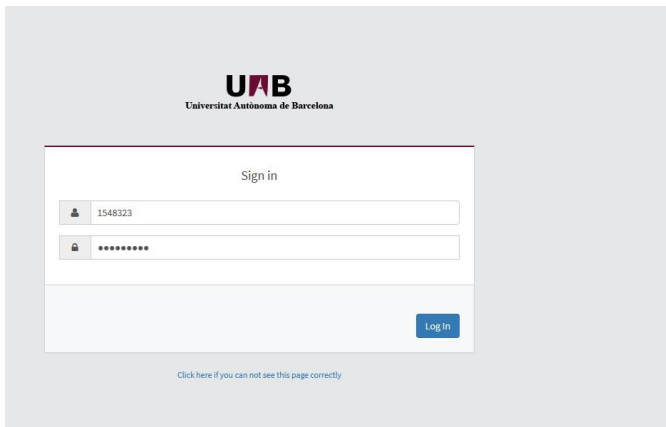
i If the registration process was successful and you have username and password, go straight to the registration of Official Masters: [Here](#)
If there has been any problems during registration of your data, go to the Official Master secretary personally or go to: sigma.tst@uab.cat



Check that all the data are correct and press "Next".

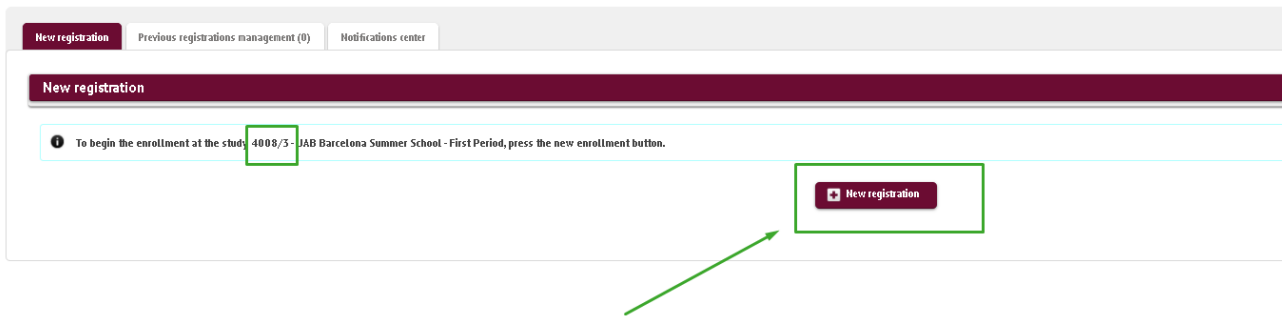
Now you are ready to access the enrolment process.

Please enter your NIU and password.



The image shows the UAB (Universitat Autònoma de Barcelona) sign-in page. At the top, the UAB logo and name are displayed. Below is a 'Sign in' form with two input fields: one for the NIU (1548323) and one for the password (represented by dots). A 'Log in' button is located at the bottom right of the form. A small link at the bottom of the form reads 'Click here if you can not see this page correctly'.

Enrolment process



The image shows a screenshot of the enrolment process interface. At the top, there are three tabs: 'New registration', 'Previous registrations management (0)', and 'Notifications center'. Below the tabs, a dark red header bar contains the text 'New registration'. A message box with an information icon states: 'To begin the enrollment at the study 4008/3 - UAB Barcelona Summer School - First Period, press the new enrollment button.' The number '4008/3' is highlighted with a green box. To the right of the message, a 'New registration' button is also highlighted with a green box. A green arrow points from the bottom left towards the 'New registration' button.

Press **"New registration"**.

Please take into account that the Summer School 2021 has 2 studies:

- If you want to enrol in the First period of the Summer School please select study 4008/3.
- If you want to enrol in the Second period of the Summer School please select study 4019/3.

Student data



Students Data

Personal data

NP: 579355 | NIA: 1610889

Document type: PAS - Passport

Gender: Male Female

First Surname: | Second Surname: |

Name: | E-mail: |

SS number: | Second E-mail: |

Dev disclosure: Yes No

Birth

Date of Birth: 08/08/1999 | dd/mm/yyyy

City: | Zip Code: | (For International cities, please add the code "99999")

Country: | State/Country: | Nationality: British

Habitual place of residence

Address: | Zip Code: | (For International cities, please add the code "99999")

City: | State/Country: |

Country: | Call Phone: |

Telephone: |

Place of residence during the course

Address: | Zip Code: | (For International cities, please add the code "99999")

City: | State/Country: |

Country: | Call Phone: |

Telephone: |

99999

Fill in your personal data

You can copy the data of your place of residence if you do not have this information yet.

IMPORTANT:

ZIP code: Please add the code "99999" in the three boxes that will activate the field "Country".

Press "Accept".

Other Data of Interest

It is **mandatory** to fill out the information in the first tab, "Education". Press "Add".



Other data of interest

All information requested below is optional. You can continue without informing all the forms. Just click on the 'OK' button when deemed appropriate.

Formation | Work experience | Other data

FORMATION

SPECIFIC TRAINING COURSES

LANGUAGE

In “**Study**”, check the option that best fits your current student’s status.

- Bachelor’s Degree for undergraduates
- Master’s Degree
- PhD
- Specific University Studies

Add the specific Bachelor, Master, PhD, etc. that you are studying, the name of your current University and the country.

Please add the information about any other trainings that are relevant to Summer School course and/or knowledge in foreign languages.

The following tabs, “**Work experience**” and “**Other data**” are not mandatory. However, we highly recommended you to give us as much information as possible.

Documents to be attached



Documentation to be provided by the student

Documentation required for enrolment

To continue with the enrolment process, you must attach the mandatory documents listed below

Document to attach	Required format	File attached
The enrolment certificate of the current academic year	Any Format	
Your ID photo sized in jpg format	Any Format	
ID CARD or PASSPORT	Any Format	

Optional documentation for enrolment

Document to attach	Required format	File attached
Spanish language level accreditation	Any Format	

Please, **attach mandatory documents in PDF format**:

- Copy of the enrolment certificate of the current academic year
- Passport-size ID photo that will be used in your UAB card
- Passport or ID card copy
 - *Students from Spain, upload a copy of your ID card (DNI).**
 - *Students from other countries, upload a copy of your passport.**

Please also attach your **travel medical insurance**, if you already have one, as optional documentation.

Please note that all the Summer School students that are enrolling for face-to-face courses in Barcelona should have a mandatory travel medical insurance. If you do not have it yet, please take into account that, due to the current global pandemic situation, you should have one for your UAB Barcelona Summer School journey. The certificate of your insurance together with the description of what is covered by the insurance should be sent to summer@uab.cat. Students without a comprehensive travel health insurance will not be accepted at the UAB Summer School 2021.

In the event you want to enrol to the courses “Spanish as a Foreign Language”, it is mandatory to attach your Spanish certificate as optional documentation.

If you have any disability or any specific educational needs, please attach a certificate or a letter explaining your situation in the “Optional documentation for enrolment” section.

Press “Accept”.

Academic Data

- ❗ Only one optional subject can be selected, from all possible. Select mandatory the subject Compulsory insurance rate (216250)
- ❗ Exist 392 free places on this course
- ❗ It is not allowed the concession of free configuration credits

MY SELECTION

[Remove all](#)

	Code	Description	Credits	Type	Course	School Year
✖	215888	Discovering the Fascinating World of Nanoscience and Nanotechnology	6.0	Optative	Only course	2019/20

Select the Summer School course that you want to attend by clicking “+”.

IMPORTANT

- You can enrol only to one course from the list. Only one course can be chosen from each period of the programme.
- If you want to enrol to another course of the second period, please start the enrolment process selecting the second period study (4019/3).

Once you select the course and the mandatory insurance, they will appear on the box “My Selection”. Then, press “Accept” to continue.

- ❗ Only one optional subject can be selected, from all possible. Select mandatory the subject Compulsory insurance rate (216250)
- ❗ Exist 392 free places on this course
- ❗ It is not allowed the concession of free configuration credits

My registration
 Subjects: 2 | Credits: 6.0

MY SELECTION

[Remove all](#)

	Code	Description	Credits	Type	Course	School Year	Observations
✖	215888	Discovering the Fascinating World of Nanoscience and Nanotechnology	6.0	Optative	Only course	2019/20	The class groups have been assigned automatically. It is not possible to change them.
✖	216250	MANDATORY INSURANCE RATE	0.0	Obligatory	Only course	2020/21	

Data payment registration



Entry payment data

ACADEMIC FEE SELECTION TO ENROLMENT

Find below the academic fees applicable to enrolments this course, with the price of each of them. It must be selected which of them will be paid as enrolment. If you wish to consult the details, click on the icon on the left.

Apply	Type of fee	Price
<input checked="" type="radio"/>	Fee for No UAB University Community (reduced)	680,00€
<input type="radio"/>	Fee for ECIU and CASA Universities members	680,00€

DISCOUNTS

You are not eligible for any discount

Apply Discount

Discount	Amount
Fee for No UAB University Community (reduced)	680,00 €
Total price:	680,00 €

Please select your fee:

- Fee for Non UAB Early Bird students until April 30 2021 (20% discount, 680 EUR)
- Fee for [ECIU](#) and [CASA \(CONSORTIUM FOR ADVANCED STUDIES ABROAD\)](#) Universities members (20% discount, 680 EUR)
- UAB Students and UAB Alumni Premium (200 EUR)
- Fee Non UAB students after April 30 (850 EUR)

Press **“Calculate Total”**.

Now you have to enter your payment data: name, surname and select **“POS – Credit or debit card payment”**. Please take into account that the payment can only be done with credit or debit card.

PAYER DATA

Please, inform the payers data of who will pay the fee selected above. You also have to inform the payment method chosen.

Type of payer: _____
Payer description: _____

DETAILS OF THE PAYMENT METHOD TO BE APPLIED

Payment method: **POS – Credit or debit card payment** ▼
Charge reference (optional): _____
Additional information (optional): _____

Amount to charge: _____ 672,00 €

Press **“Accept”** to continue.

Confirm Registration Data

Please check that all the data are correct.

Confirm Registration Data

Next, you will find an overview of the registration data. Please, verify them. Should they not be correct, you are able to go back and edit them. Once verified, press 'confirm' in order to complete your registration

School year	2020/21-0
Administrative center	650-Escuela de Postgrau
Name	
DNI/Passport	
NIA	
NIF	
E-mail	
Study	
Valid edition	
Study type	
Origin	

Subject	Subject title, Module	Group	Credit	Type	Course	Length
215888	Discovering the Fascinating World of Nanoscience and Nanotechnology	1-GU	6.0	Optative	Only course	Annual
215250	HANDATORY INSURANCE RATE	1-GU	0.0	Obligatory	Only course	Annual
Total credits			6.0			

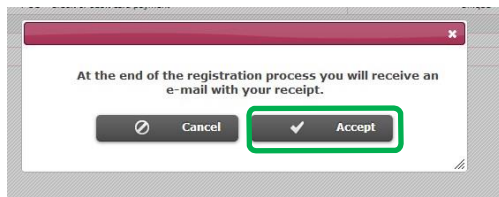
Payer	Type of payer	Method of payment	Academic fees	Payment terms	Payment deadline	Amount
		PDS Credit or Debt Card Payment		Unique	21/01/2021	680.00€
Total academic fees						680.00€

Enrolment amount: 680.00 €

[Back](#) [Confirm](#)

Press **"Confirm"** to continue.

The following message will appear. When the enrolment process has been finalized, you will receive an email with your receipt.

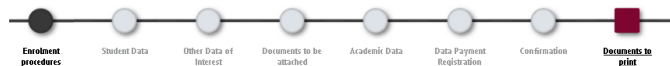


Press **"Accept"** to continue with the process.

Documents generated when registering

It is highly recommended to download and print the documents that have been generated during your registration:

- Enrolment receipt
- Document Other Interesting Facts: the information that you have added in the enrolment process.



Documents generated when registering

1 The registration has been successfully recorded. On this screen you have available the receipt of the registration you have made.

2 The email has been sent correctly.

Available Documents	Display Document
Enrolment receipt	
Document Other Interesting Facts	

3 The registration has been processed correctly. Do you want to pay by TPV right now?

Pay Later **Pay now**

If you want to proceed with the payment, press **“Pay now”**.

If you want to pay the Summer School course later, press **“Pay later”**.

Please take into account that the payment should be done within 7 days after the enrolment has been finalized.

Pay now by Credit Card

After you select **“Pay now”**, you will see the screen **“To pay by credit and debit card”**.

We accept VISA and MasterCard payments. If the payment is made with American Express, please contact us at summer@uab.cat.

Selected payment information

Centre	650 - Graduate School
Academic activity	MTC - Matrícula TCS
Type of study	4 - Estudios Propios
Application fee	680.00 €

I hereby confirm that I accept the terms and conditions of use for online payment

Payments will be made through the POS to the Universitat Autònoma de Barcelona (UAB) having tax ID reference Q-0818002-H and with fiscal residency at Edifici A UAB Campus Universitarià Bellaterra (Cerdanyola del Vallès) 08193 Barcelona Web: www.uab.cat In the payment process, authentication of card ownership will be required through the verification mechanisms pertaining to the card-issuing bank. Refunding and cancellation policy: the UAB will apply its own regulations with respect to cancellation or refund, as regards all foreseen cases and in accordance with the decree by which university-service fees are established by the Catalan public universities, approved for each academic year by the Catalan government (Generalitat de Catalunya). For refunding, applications must be presented to and processed by Academic Administration Office in the corresponding faculties or school (<http://www.uab.cat>). Such application must expressly indicate the refunding request and must provide all required documentation. To proceed with payment cancellation, applicants must have the university's authorization by express resolution in accordance with the regulations and provisions of Legislative Decree 3/2008, of June 25 (2008), which approves the revised text of the Catalan government's Public Tariffs and Prices Law. In all cases, refunds can be made only by bank transfer to the bank details provided by the user. The UAB has taken all necessary technical and organisational measures to guarantee the personal-data security and to prevent its alteration, loss, or unauthorised processing or access.



Please confirm that you accept the online payment terms and conditions.

Then, add the following information:

- Card holder information: name, email and phone number
- Billing address: country, address, city, postal code.

Then press **“Accept”**.

CARDHOLDER

Name

Email

Mobile phone +34

BILL ADDRESS

Country

Address

Post Code

City

A window will pop up where you need to add you bank information.

Please fill the blanks with your credit or debit card details:

- Card Number
- Expiry Date
- Security Code

BBVA Virtual POS terminal



Purchase data

Amount: **680,00 Euros**

Merchant: INGRESSOS ESCOLA DE POST...

Order reference ... 210784

Date: 14/01/2021

Time: 12:03

Payment by Credit Card

Card Number

Expiry Date Month Year

Security Code ?



Now you are enrolled in the selected course for the UAB Summer School 2021. If you want to enrol in another course from another period, please start the process again. For any other questions, please contact us to summer@uab.cat.

Pay later by TPV

If you have selected “Pay later”, please go to and select “Virtual Online Payments” in the [UAB Online services web page](#).

UAB
Universitat Autònoma de Barcelona

Online services and formalities

Students PDI PAS

- Registration**
 - Official Masters Registration with username
 - Official Masters Registration without username
 - Official Masters Registration Prepayment
 - Doctoral Registration with username
 - Doctoral Registration without username
 - Virtual Online Payments**
 - CSC students registration (China)
- Surveys**
 - Satisfaction surveys: Subject and Teacher evaluation
 - MEC survey filling
 - FUAB Schools' student questionnaires
- Academic Certificate and Diploma**

- Registration form and academic record**
 - Registration calculator
 - Check your registration schedule
 - Self-registration for new students
 - Self-registration at UAB reserved classrooms
 - Online self-registration (from outside UAB)
 - Check and reprint your registration form
 - Self-modification of your registration form
 - Self-registration for PhD students
 - Thesis monitoring
 - Depósito on-line de tesis
 - Minor/Work Placement/Final Project application
 - Access your academic record
- Lifelong Learning**

- Mobility and Exchange**
 - UAB students - Outgoing Exchange Application form and Checking
 - INcoming students - Signing up and application form
 - INcoming students - Check your Application form
- Languages Service**
 - simtest: Test language level
- Services**
 - Virtual Campus UAB
 - Transparency Teaching Plan
 - See publication schedules
 - Password management
 - Maintenance personal data
 - Request for IT Service

Sign in with your enrolment credentials (NIU and password).

UAB
Universitat Autònoma de Barcelona

Sign in

Username: [input field]

Password: [input field]

Log In

Click here if you can not see this page correctly

** We apologize since this information is in the process of being translated.

First, please select “Buscar” (Search).

Then select the pending payment by clicking in the arrow.

NIP Alumno
 Nombre
 DNI
 Año/Semestre

Búsqueda de pagos pendientes

Acción	Centro	Plan de estudios	Actividad académica	Tipo Estudio	Importe	Tipo Movimiento
<input type="checkbox"/>	650 - Escola de Postgrau	4008/2 - UAB Barcelona Summer School - 1r turne	MTC - Matricula TCS	4 - Estudios Propios	680	Pago Único/Primer Pago

Please review the information, and if everything is correct, you can click in “Pagar” (“Pay”).

M perfil

NIP Alumno
 Nombre
 DNI
 Año/Semestre

Información del pago seleccionado

Centro	650 - Escola de Postgrau
Plan de estudios	4008/2 - UAB Barcelona Summer School - 1r turne
Actividad académica	MTC - Matricula TCS
Tipo Estudio	4 - Estudios Propios
Importe	680
Forma de pago	TPV



Please confirm that you accept the online payment terms and conditions.

Selected payment information

Center	650 - Graduate School
Academic activity	MTC - Matricula TCS
Type of study	4 - Estudios Propios
Application fee	680.00 €

I hereby confirm that I accept the terms and conditions of use for online payment

Payments will be made through the POS to the Universitat Autònoma de Barcelona (UAB) having tax ID reference Q-0848002-H and with fiscal residency at Edifici A, UAB Campus Universitari, Bellaterra (Cerdanyola del Vallès) 08193 Barcelona. Web: www.uab.cat. In the payment process, authentication of card ownership will be required through the verification mechanisms pertaining to the card-issuing bank. Refunding and cancellation policy: the UAB will apply its own regulations with respect to cancellation or refund, as regards all foreseen cases and in accordance with the decree by which university service fees are established by the Catalan public universities, approved for each academic year by the Catalan government (Generalitat de Catalunya). For refunding, applications must be presented to and processed by Academic Administration Office in the corresponding faculties or school (http://www.uab.cat). Such application must expressly indicate the refunding request and must provide all required documentation. To proceed with payment cancellation, applicants must have the university's authorization by express resolution in accordance with the regulations and provisions of Legislative Decree 3/2008, of June 25 (2008), which approves the revised text of the Catalan governments' Public Tariffs and Prices Law. In all cases, refunds can be made only by bank transfer to the bank details provided by the user. The UAB has taken all necessary technical and organisational measures to guarantee the personal-data security and to prevent its alteration, loss, or unauthorized processing or access.

We accept VISA and MasterCard payments. If the payment is made with American Express, please contact us at summer@uab.cat.

Then, add the following information:

- Card holder information: name, email and phone number
- Billing address: country, address, city, postal code.

Then press “Accept”.

BBVA Virtual POS terminal



Purchase data	Payment by Credit Card
Amount: 680,00 Euros	Card Number <input type="text"/>
Merchant: INGRESSOS ESCOLA DE POST...	Expiry Date Month <input type="text"/> Year <input type="text"/>
Order reference ... 210784	Security Code <input type="text"/> ?
Date: 14/01/2021	<input type="button" value="Pay"/>
Time: 12:03	



Please fill the blanks with your credit or debit card details:

- Card Number
- Expiry Date
- Security Code

Now you are enrolled in the selected course for the UAB Summer School 2021. If you want to enrol in another course from another period, please start the process again. For any other questions, please contact us to summer@uab.cat.